

FRATERNAL ORDER OF POLICE – SOUTH JERSEY LODGE 56

Hall Rental Application

Applicant Information – Please complete every block.

Name:		
Date of rental:	Event:	Number in attendance:
Current address:		
City:	State:	ZIP Code:
Driver's license # & State:		
Phone:	Email:	

Name of Sponsoring Lodge Member

Name of a member sponsoring your rental:
Department:

Please initial each statement below acknowledging that you've read, understand and will comply with ALL of the rules of this RENTAL AGREEMENT. Failure to do will result in the forfeiture of part or all of your security deposit and possibly face legal action.

Initial Below	Rental Rules
	I agree to rent the hall that is owned by the Fraternal Order of Police South Jersey Lodge 56 located at 235 Pine Ave. in West Berlin NJ on the above stated date.
	I agree to pick up an access key at the Berlin Twp Police Dept. (135 SH RT 73 South – West Berlin NJ - 856-767-5878) during the week prior to my rental date.
	I agree that I will not enter the hall before 10:00 a.m. on my contracted rental date.
	I agree that I will not pin, staple, tape, hang, post, suspend or otherwise attach anything on the walls, ceiling or any other structure within the building.
	I agree to take FULL responsibility to ensure that no ALCOHOLIC BEVERAGE will be served or consumed by anyone under the age of 21.
	I agree to take FULL responsibility to ensure that no intoxicated person will be permitted to operate a motor vehicle after leaving the FOP Lodge 56 building.
	Music volume levels shall be kept at a level that will not disturb any of the neighbors regardless of the time of day.
	Attendees of your event MUST remain inside of the building during your event.
	No food and /or decoration shall remain in the building at the conclusion of your event. Items left behind will be thrown away.
	I agree to take responsibility for any damage – accidental or intentional – that may occur during my rental period.
	I agree to take responsibility for any person or persons who are injured or cause injury to another while attending my event.
	I agree to return the access key no later than the first working day after my event.

Please sign, date and return with your rental check and security deposit check. Checks should be made payable to FOP LODGE 56. Your rental date is NOT confirmed until this form is completed in its entirety and returned to the Berlin Twp PD.

I agree to all of the rules and regulations of this HALL RENTAL APPLICATION. Failure to comply will result in the forfeiture of all or part of my security deposit and may subject me to legal action.

Please print your name:		
Signature of applicant:		Date:
FEES PAID	RENTAL CHECK # & AMOUNT	SECURITY DEPOSIT CHECK # & AMOUNT